

WORK EXPERIENCE

12/2021 – CURRENT – Latvia
RESEARCH ASSISTANT – BALTIC STUDIES CENTRE

Assisting in data collection, evaluation, and analysis in selected research projects.

09/2021 – 01/2022 – Lithuania
RESEARCH ASSISTANT / TRAINEESHIP POSITION – VISIONARY ANALYTICS

Assisting in conducting analyses, from data collection (e.g., interviews) to the development of final outputs, such as case studies and analytical reports in selected research projects.

05/2021 – 01/2022
RESEARCH ASSISTANT – PROJECT "WHAT HAPPENED TO THE MULTICULTURAL CITY", UNIVERSITY OF LONDON

Arranging, transcribing and translating interviews for a book project about local policymaking, specifically for a chapter on how decisions about urban development are made and how competing urban agendas/needs are balanced.

08/2019 – 02/2022 – Latvia
TEACHER OF ENGLISH AS A SECOND LANGUAGE – RIGA WALDORF SCHOOL

-Preparing and presenting lesson content to pupils aged 11-15;
-Providing individual tutorials to pupils who are at an increased risk of dropping out of school.

03/2019 – 12/2019 – Latvia
EXPERT IN THE FIELD OF EDUCATION – UNIVERSITY OF DAUGAVPILS

Assessing, analysing and updating university study programs in accordance with Latvian education reform.

01/2018 – 04/2019 – Latvia
ERASMUS+ PROJECT MANAGER – ASSOCIATION "BIEDRIBA EUROFORTIS"

-Carrying out research in the initial stages of the projects (Erasmus+ KA2 projects);
- Managing the work on project outputs in close cooperation with project partners from other countries;
- Analyzing, writing, editing and updating content that is relevant for the particular project results;
- Organisation of local project events and dissemination of project results;
- Communication with stakeholders;
- Active participation in international project meetings and conferences.

09/2014 – 06/2016 – Latvia
TEACHER OF ENGLISH AS A FOREIGN LANGUAGE – RIGA JUGLA SECONDARY SCHOOL

Presenting lesson content and providing individual instructions and guidance.

EDUCATION AND TRAINING

2019 – 2021 – Latvia
MASTER'S DEGREE IN SOCIAL ANTHROPOLOGY – Riga Stradins University

- Research Methods in Anthropology
- Modern and Classical Anthropological Theories
- Medical Anthropology
- Sex and Gender Studies
- Anthropology of Politics and Economics

- Methodology of semiotic analysis

2014 – 2016 – Latvia

POSTGRADUATE DIPLOMA IN TEACHING AND LEADERSHIP. – Teach for All Latvia "Iespējamā misija"

- Teaching methodology
- Leadership development
- Pupils' personality and social skills development

2010 – 2014 – Latvia

BACHELOR'S DEGREE IN ENGLISH PHILOLOGY – University of Latvia

- Integrated text analysis
- Spoken and written communication
- Discourse analysis
- Cultural and literature studies

● **LANGUAGE SKILLS**

Mother tongue(s): **LATVIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	C2	C2	C2
RUSSIAN	C1	C1	B2	B2	B2
ITALIAN	A2	B1	A2	A2	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Microsoft Office | Outlook | Google Drive | Online Communication apps | Professional presentation making skills | Reference management | Transcription programs for Interviews | Discourse Analysis

● **COMMUNICATION AND INTERPERSONAL SKILLS**

Collaboration and Team Work, Leadership, Active Listening, Analytical Thinking, Conflict Resolution, Presentation Skills
